

Budget and Claims Form

CLUB NAME: University Computer Club

AFFILIATION: ☐ PAC & SOC ☒ SOC ☐ NOT AFFILIATED
SUBMISSION: ☒ YEAR BUDGETS ☐ SEMESTER 1 CLAIM ☐ SEMESTER 2 CLAIM

PLEASE USE THE STANDARD BUDGET PROCESS FORMS UNLESS PRIOR APPROVAL HAS BEEN GRANTED BY A MEMBER OF THE SOCIETIES COUNCIL EXECUTIVE!

Take note and observe the following deadlines:

YEAR BUDGETS:THURSDAY 9th APRIL
1st SEMESTER CLAIMS:3rd JULY
2nd SEMESTER CLAIMS:20th NOVEMBER

All forms are to be submitted to the GUILD STUDENT CENTRE by **5pm** on or before the due date (GET THE DATE RECORDED) Late submissions will not be accepted and submissions should be addressed:

Attn: Andrew Gale - Societies Council Treasurer

Clubs affiliated to the Guild can claim a grant on expenditure in the following areas:

1. CLUB FUNCTIONS - Anything from venue hire to visual effects!
You will need a new budget sheet for each function that your club holds!
2. DAILY CLUB EXPENSES - Includes phone, stationary, capital expenditure, etc!
3. PUBLICATIONS AND MAIL-OUTS - Newsletters, Posters, Photocopying, etc!
4. ORIENTATION DAY - Include cost of your stall, membership cards, posters, etc!
5. MISCELLANEOUS - Obviously anything that doesn't fit into categories 1-4.

PLEASE DON'T FORGET TO MAKE A COPY OF YOUR BUDGETS FOR YOUR OWN RECORDS IN ORDER TO MAKE CLAIMS LATER!
USE THIS COVER SHEET EACH TIME AND FILL IN THE APPLICABLE COLUMNS BELOW! PHOTOCOPIES ARE ACCEPTABLE!

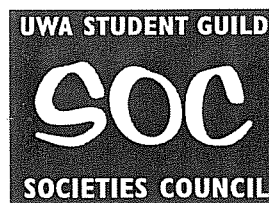
ANY PROBLEMS CONTACT ALEX PAIOFF AT soc@guild.uwa.edu.au

OR ANDREW GALE AT soc-treasurer@guild.uwa.edu.au



UWA Student Guild
The University of Western Australia
35 Stirling Hwy
Crawley WA 6009

phone: (08) 9380 3773
fax: (08) 9380 1041
soc@guild.uwa.edu.au

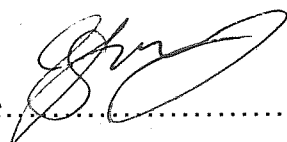


Budget and Claims Form

Sheet #	Area of Expenditure	Budgeted Amount	Claimed Amount
1	Function 1		
2	Function 2		
3	Function 3		
4	Daily Club Expenses		
5	Publications and Mailouts		
6	Orientation Day		
7	Miscellaneous	\$1 800	
8	Food and drink	\$4 100	
9	Internet and phone	\$2 840	
10			
11			
12			
13			
14			
		\$8 740	
		TOTAL BUDGETED	TOTAL CLAIMED

CLAIMED

Name of Club.....University Computer Club.....

Submitted by.....Scott Young.....Signature.....

Date.....9/4/08.....

OFFICE USE ONLY

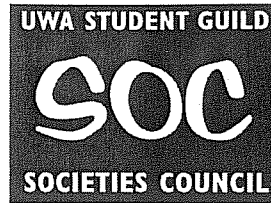
Value of Grant \$

\$



UWA Student Guild
The University of Western Australia
35 Stirling Hwy
Crawley WA 6009

phone: (08) 9380 3773
fax: (08) 9380 1041
soc@guild.uwa.edu.au



Budget and Claims Form

Club Name University Computer Club

Area of Expenditure Miscellaneous

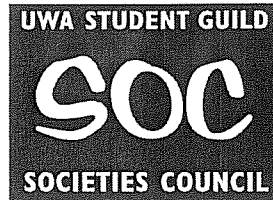
Sheet 1 of 3

Item	Item Description	Budgeted Amount	Claimed Amount	Receipt/Reference
1	New air conditioner	\$1 000		
2	Misc hardware replacement	\$ 500		
3	Venue hire - Quiz Night	\$ 100		
4	Venue hire - VCC Dinner	\$ 200		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
Sub Total		\$1 800		



UWA Student Guild
The University of Western Australia
35 Stirling Hwy
Crawley WA 6009

phone: (08) 9380 3773
fax: (08) 9380 1041
soc@guild.uwa.edu.au



Budget and Claims Form

Club Name University Computer Club

Area of Expenditure Food and drinks

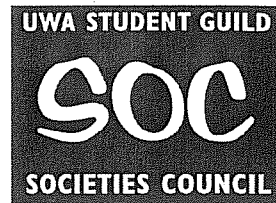
Sheet 2 of 3

Item	Item Description	Budgeted Amount	Claimed Amount	Receipt/Reference
1	Stocking drinks machine	\$2 000		
2	Stocking snacks machine	\$1 500		
3	Pizza nights (~fortnightly)	\$ 600		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
Sub Total		\$4 100		



UWA Student Guild
The University of Western Australia
35 Stirling Hwy
Crawley WA 6009

phone: (08) 9380 3773
fax: (08) 9380 1041
soc@guild.uwa.edu.au



Budget and Claims Form

Club Name: University Computer Club

Area of Expenditure: Internet + phone connections

Sheet: 3 of 3

Item	Item Description	Budgeted Amount	Claimed Amount	Receipt/Reference
1	Phone line \$25 x 12 months	\$ 300		
2	Internet access - AARNet subscription	\$ 900		
3	Internet access - 50 GB x \$13	\$ 650		
4	Resnet connection \$82-50 x 12 mo	\$ 990		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
	Sub Total	\$2 840		