

Cameron Hall Halloween Subcommittee Meeting 3 19/09/2018

Attendance

Present

- Alaura Evans [Unigames] (Chair) - alaura.evans@gmail.com
- Aoibhinn O'Shea [Unigames] (Secretary) - 22247862@student.uwa.edu.au
- William Corbett [UniSFA] - 22489947@student.uwa.edu.au
- Charlie Owens [Panto] - charlie_owens@hotmail.com
- Clare Boon [Panto] - 21958297@student.uwa.edu.au
- Felix von Perger [UCC] - frekk@ucc.asn.au
- Edward Kammann [UniSFA] - woodykamm@gmail.com

Apologies

- Caira Bayman [UCC] - cairabayman@gmail.com

Agenda:

Meeting opened 15.42

-Ed motions to pass to delay the meeting

Denied

- Past action items

>Clare ask Steven about smoke machine/black light

Unitheatres has a smoke machine dunno how much, Alaura has a blacklight

>Alaura investigate stuff for budget

Working on it

>Alaura drink token

Talked to lee

>Caira cocktails

Is not here

>Aoibhinn investigate Eventbrite
done

- Date confirmation

-Date confirmed Saturday 27th October

- Booking

-Alaura talked to lee, soc pres says its fine if it doesn't clash

Alaura to talk to lee and get an email confirming booking

- EMP

-Emp from last year available

>Alaura/Charlie to submit new one this week

- Catering

-Guild catering is more expensive than dominos

Guild catering is very expensive

-If providing alcohol we must have food throughout the night

-Buy drinks, provide food?

-Free snacks and pay to opt into food run

We must have substantial food e.g. Sausage rolls?

Halloween candy, veggie and dip, chips, pretzels

We should have cold food

-Guild kitchen where we could cook?

-BBQ, someone would have to man it, it would also split group

>Alaura to budget dominos v sausage sizzle

-Tav/alcohol, Felix talked to Hayden

Don't do cans we must have glass bottles

5 seeds/Somersby cider, 2 beer options: calton draft, hans super dry

Cheap options

Slab or 2 cartons of each

>Felix to get prices and cost per what unit from Hayden

We don't want to do wine again

Spirits, can't sell back opened bottle

Buy from Dan Murphy's

"Alaura suggests establishing a black market" -ed

-No BYO

- Ticketing

-Try booking: Patrons pay just 30c per ticket purchased and you, the event organiser, cover the credit card processing fee of 2.1% plus 50c per customer transaction.

-Eventbrite: 2.0% of the ticket price and A\$0.49 per paid ticket, while payment processing is free; PayPal yay

Vote to use Eventbrite

>Aoibhinn to organise that

-Can't advertise a free alcoholic drink

Early bird drink token must specify non-alcoholic

- Decorations

-Subcommittee keep an eye open

-Asking if people can donate their decorations

-Let people know upfront that they're donating at their own risk

>post: Felix, Will, Clare, Aoibhinn

- Advertising

- "yes" – Will

-Word of mouth

-Unigames can put Halloween on their window?

-Advertising outside of Cameron hall

Oak lawn ticket selling during common hour

-Everyone make events once EMP is submitted

Public group event: Unisfa

All clubs will also do: 'club' goes to Cameron Halloween

- Budgeting

-We have set decisions can now actually make budget

-Will include: Decorations, Catering, security, photography, printing, venue, alcohol

>Ed investigate Ace security for a single dude

>Will to recruits for RSA, food safety, First aid

People will be on shifts

- Action Items

>Caira cocktails

>Alaura/Charlie to submit EMP this week

>Alaura to budget dominos v sausage sizzle

>Aoibhinn & Will to learn and assist

>Felix to get prices and cost per what unit from Hayden

>Aoibhinn to organise EventBrite

>Felix, Will, Clare, Aoibhinn make posts to ask about decoration donations

>Ed investigate Ace security for a single dude

>Will to recruits for RSA, food safety, First aid

>Alaura make post in gatekeepers to direct to Will

Meeting closed 16.20