

Cameron Hall Halloween Subcommittee Meeting 1 – 25/08/18

Attendance

Present

- Alaura Evans [Unigames] (Chair) - alaura.evans@gmail.com
- Aoibhinn O'Shea [Unigames] - 22247862@student.uwa.edu.au
- William Corbett [UniSFA] - 22489947@student.uwa.edu.au
- Charlie Owens [Panto] - charlie_owens@hotmail.com
- Clare Boon [Panto] - 21958297@student.uwa.edu.au

Apologies

- Felix von Perger [UCC] (Secretary) - frekk@ucc.asn.au
- Edward Kammann [UniSFA] - woodykamm@gmail.com

Agenda

Meeting opened 16:39

- Past action items
 - Will, Alaura, Aoibhinn: Budgeting
gonna start after Monday when we have more info hopefully
 - Aoibhinn: Bayliss dry ice
\$6 for students not of that school
Could be cheaper for science/chem students
 - Felix: Tav / catering / alcohol
waiting on email
 - Everyone: Propose hype events to respective committees
LAN, spooky one-shot
 - Clare, Charlie: Inventory existing props / decorations in Panto storage
there's a list*
There's a lot of stuff
 - Clare: Ask Steven about audio / lighting equipment
he's cool with that
 - Ed: Check CCZ booking / CCZ availability
CCZ booking is available
Suggested we have a sit-down meeting
Costs unknown
 - Will: Recruit volunteers for RSA and first aid

Will decided we need more info to give people first

- Budgeting

- Flashy things early, shops starting to have things out

- £50 for decorations?

- Case by case basis for extra purchases

- Re-assess if need be

- Last year approx. 50 per room

- Stuff per ticket sale (%) to determine ticket price

- we've got to investigate what items actually cost before making decisions

- >Alaura to investigate stuff for budget

- need more info to price for catering

- Budget for 4 drinks per person alcohol

- No wine

- Closed bottles, regular RSA stuff

- Ask WAC about wanting to be involved

- photography club is keen

- Decorations

- investigate borrowing anatomy skullies, investigate from physiology/anatomy building?

- Borrow cheap in case of breakages

- panto has 2.5 boxes of stuff

- panto wants stuff to be moved out of their clubroom

- Leave in old Unigames cupboard?

- Look into long term CCZ?

- Will will take them at some point

- Unisfa stuff is in panto

- Will will take them

- black lights?

- Advertising

- >drink token advertising? Go through guild

- Old v new poster?

- People will recognise the old poster

- Re-use advertising material

- Edit to fit UCC and have higher res skullies

- When

- panto BGM is on the 31st

- Two back to back events may mean less panto come in event during the week

-weekend so working during the week people can still come

Won't have guild catering

Dominos

- Online ticket

Qpay and trybooking

Unigames now has a qpay account

Qpay People buying tickets have to make an account

Try booking: Patrons pay just 30c per ticket purchased and you, the event organiser, cover the credit card processing fee of 2.1% plus 50c per customer transaction.

Both have QR code scanner

>investigate Eventbrite

30c surcharge fee

- Action items

>Clare ask Steven about smoke machine/black light

>Alaura investigate stuff for budget

>Alaura drink token

>caira cocktails

>Aoibhinn investigate Eventbrite

Meeting closed: 17.15

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