

Committee meeting 4/9/19

Attendance: Katherine, Will, Georgia, Nadia, Neville, Annique,
Apologies: Elly, Finely, Papasergio

1. Meeting opened 5:18

1.1. Katherine's report and action item checklist [KS]

- Made measures to make meeting shorter
- Book club emp submitted, fox LT
- Begun work on avengers endgame
- Toured sponsors w Neville
- Loaned my savings to the club for the tv
- Inspected the tv
- Added ccc to discord
- Removed discord voice channels
- Made housekeeping notice to all
- Made post about clubroom regulation amendment proposals
- Contacted Taco re potential resealing of floors
- Made sign re bins and vacuuming, not yet printed- katherine will print (above fridge and bin)
- Gave some ccc feedback
- General presidential duties

1.2. William's report and action item checklist [WC]

- Submitted book club emp, did first emp woo
- Inspected tv
- Done CCC training for some, ongoing for others
- Investigated into camp locations - very little options, more on camp
- Met with HPS and unigames to discuss HP larp
- Talked with Leigh re: sundowner and alcohol
- Added many freshers to group and talked with Papasergio re: mailing list, group and advertisement to freshers
- Assisted with feedback re CCC
- General other things that I forget

1.3. Georgia's report and action item checklist [GH]

- CCC poster draft done
- Quiz night posters/tickets/banner finalised
- Added Deepthought to the mailing list
- AGM minutes almost ready to be sent out (thx Merlin)
- Will transport TV at some point this week when people are free to assist
- Sent out agenda and minutes
- Made event for Quiz night

1.4. Nadia's report and action item checklist [NW]

- Large TV has been purchased, and in process of finding a cabinet and setting up ways to secure larg TV
- So so many room improvement discussions have happened
- We need to stick closer to getting prior approval for purchases INCLUDING using the uniprint account (after this meeting, I want us to not retroactively approve any purchases for a period of at least the next 4 meetings)

1.5. Neville's report and action item checklist [AN]

- Made post for book drive + collected one lot of books
- Emailed sponsors for prizes + collected 2 donations worth at least \$60
- Talked with sponsors in person re. Book crawl -> April 27th likely date
- Emailed PAC fringe festival re. Art show -> no response and need more time to organise

- Made post for book removal, so far no appeals against the removal :)
 - Added new Extras into the system. Yay.
- 1.6. Papasergio's report and action item checklist [AP]
- Held a screening of 'Her'. It went well with around 8 people turning up. Most were from the Narrative in the Digital Age class. I think it will be a good idea to hold the next film we have to watch, which is 'Arrival,' around when we are going to study it for the class.
 - Wrote a draft email for the Freshers and have an email list from William. Should be able to send to the UniSFA Freshers once accepted.
 - Waiting on reply from PAC before we go ahead for fringe (might not go ahead if we have no reply soon)
- 1.7. Annique's report and action item checklist [AC]
- Meeting for hp larp
 - Made event/questions for bookclub
 - Set up book theme of the while
 - Wrestlemania
 - Kinda worked out discord
 - Also some books for the book drive in community stuff
- 1.8. Elly's report and action item checklist [EF]
- Finalising CCC training with last two members
 - Library training ongoing
 - Microwave setup ongoing
 - Pie purchase ongoing
 - New Discord bug report channel done
 - Given committee admin privileges on Discord
 - Sends apologies as I will not be well enough to make the next meeting
- 1.9. Finley's report and action item checklist [FH]
- Did the screenings (party horn emoji)
 - Worked on quiz night a little
 - Sorted out the stickers payment
 - Sent Georgia the AGM stuff

2. Events

- 2.1. Wrestlemania recap, 7 April [AC]
- Went well! Used Jade's account
 - People had fun
 - John Cena ruined his public image (lame TM)
- 2.2. Book club, next on 10 April [AC, KS]
- EMP submitted by Will
 - Questions written and event made. Venue booked- Fox LT
 - Venue needs to be changed on the Fb event
- 2.3. SwanCon, 18-22 April [KS, AC, AN]
- We need to book a stall and arrange who will be there to do the thing
 - It's \$35/day, and last year we made ~\$267.75 last year (over 3 days)
 - We have good things to sell
 - Must set budget to buy table. Do we want to also do Friday? That would be an additional -\$35 and more labour, but we could get more +\$\$ potentially
 - Could possibly also sell any unwanted posters (GoT)?
 - **Motion** to approve 70 budget over sat sun for swancon
 - Unanimous- Passes

2.3.1. Book drive [AN]

- Old guard have been donating books for us to sell!
 - Currently have 1 box of ~15 books, will ask around church for more donations
 - Mention on the FB post that we can pick up books if they can't make it to unisfa?
- 2.4. Easter Picnic, TBD [WC, AN, AC, NW]
- Costs of catering/alcohol TBD
 - Alcohol: Flat ban of spirits reqd, premixed only
 - Sundowner seems gtg w/byo
 - Current date: In 3 weeks- unrealistic time frame for emp, min time 4-6 week for emp
 - Can we move it to later date-Late May works
 - 4 or 5 weeks- we would lose appeal of easter eggs- hesitant to move it to winter break
 - **Proposed new date:Between week 12 and exams start**
 - Chocolate raffle and easter eggs required→ include in advertising
 - Proposed idea: Book crawl followed by small easter picnic? (sponsor crawl trad. Has trip to pancake place in the middle/end)
 - **Location:Matilda Bay Gazebo (Saturday at end of week 12)**
 - Prep: buy easter eggs on sale
 - Sat 25th May- emp submit by end of this week
- 2.5. Avengers Endgame, TBD [KS]
- Katherine: made a poll to gauge interest, 13 ppl interested, 11 maybe
 - Based on this info I will contact Raine Square to reserve some seats (20), and submit EMP, then put up an event on fb, get people to confirm numbers with me before a set date [cinema to set date], then relay those numbers to cinema, organise group payment, go to event and have fun!
 - Release is April 24th, plan is to do opening weekend Friday 26th, or Saturday after the book buy
 - Otherwise, it's study break so a Thursday evening could work just as well
- 2.6. PAC Fringe, 29 April-3 May [AN, AP]
- Neville: Have emailed PAC but no response so far
 - want to do this event cause art sounds awesome, but conscious that art takes time to make
 - Could possibly invite artists to sell their works -> add interest amongst broke art majors
 - Let's cancel it! They need to get back to us tonight (it's been like a week they should be on top of that)
 - Not enough time to make art etc
 - To advertise in fine arts area we need to be affiliated with a larger society (PAC)
 - Lack of contactable people

CANCELLED BC OF PAC

- 2.7. Quiz Night, 10 May [FH, GH]
- Darkmittee is progressing on quiz night affairs
 - Posters are up!
 - Tickets are being sold!
 - Event is up! Hopefully at some point we will have a meeting for final discussion-
 - Katherine will chase up interclub subcommittee amendments
 - **Come to quiz night y'all!**
- 2.8. Harry Potter/Winter LARP, TBD [WC]
- Will: the event seems achievable, manageable given investment and aligns with our goals as a club. Members would likely love it.

- Minutes/plan for event:
<https://docs.google.com/document/d/1-zED-94l3qbKufJPso58SAOlfcu-JJotsKItLO-aJgk/edit?usp=sharing>
- https://docs.google.com/document/d/1haOTb3Pv0w4c1gE1h-y4lm-DVippEkQito0III_0HnI/edit?usp=sharing
- Major points: would require us to heavily budget, apply for grants, to ensure profitable
- Also would require us to work around/move major events like charity vigil (22nd), panto production, relay if around second semester study break

Organisation of event:

- Class structure: 4 classes, each w diff activities: sort into houses, Lunch break, Event at tav at end (House points: great feast and prizes)
- The event/budget dependant on grants
- Date and time: Break in middle of Sem 2, possibly options to change charity vigil timing
- Relay for life was 2 weeks after charity
- Who is colab in larp: unigames (had a bad time in summer 2018 larp), HP, us
- Make plan for rearranging times and discuss with other committees:
 - HP larp is more systematic- easier to run
- Prop storage: unisfa/unigames dont have space: HP buying as a club items for larp eg. dueling wands
 - Robust prop purchase/storage: who props belong to
- Budget and prop plan necessary
- Confirm everyone interested is committed: plan timeline: decide props
- Cap of 40-50 ppl- next year upscale if well done
- 2 classes on at same time and then switch
- NPCs need to be organised
- LARP will appeal to more ppl around campus- 100 ppl in future
- Will we do winter larp? Timewise is different- it is possible to do both
- Do we wanna?
- Hot summary summer larp
 - All of ones in recent history done as shadow run- good and larger following in larp community
 - A lot to organise (in 2018) there were organisation messups
 - BAD TIME- subcommittee stepped down
 - Kurt saved larp
- Hot summary of winter larp: [tennis] tournament of fights
- Interest gauged last year- people were interested
- Feast: licenced event at Tav: unprofitable for just in tav
- Unlike quiz night we could do tav in one location inside (eg. only outside/upstairs etc)
- Can't be on Sat: tav not open (pricing increases)
- Winter larp: people not keen @current state, general consensus: not as engaging in current state
- We don't want just a fighting thing
- IDEA: small scale medieval fest: fabsoc colab and medieval club
Simple how to make things, do craft, making characters, making armour, cross stitching
- Ideas proposed are hard: not a lot of people experienced in running large events
- Can we do medieval club instead of summer larp- summer>winter but organisational challenges
- Not picking up too many large events
- Winter larp: CANCELED

2.9. Camp, TBD [WC]

Location:

Pre-meeting summary:

Will: I've gone through several pages of goggle. Generally few options

Unigames chose manjedal: <https://manjedal.scouts.org.au/package/gilwell/>

- Looks very nice, great facilities
- Minimum 30 people. Would we even reach this?

<http://www.campmornington.com.au/facilities.htm>

- Non-profit, great facilities but pool is bad (headache for safety...)
- Looks very expensive, doesn't advertise price, why I didn't immediately discount them. Will contact them to see?
- Extras that are far outside our price range so we can functionally ignore

<https://www.camplesch.com.au/pricing.php>

- Looks expensive (30pp for accomodation, maybe need to fork out 450 for kitchen??? Unclear on that.)
- Unigames pulled out simply because it was expensive
- Otherwise great facilities

Ern halliday - port and starboard

<http://www.dsr.wa.gov.au/camps/locations/ern-halliday/accommodation/port-and-starboard-dormitorie#pricing>

- Not spinnwhatever
- Spinnaker has terrible availability
- This has better availability

Jervoise

- <https://www.dsr.wa.gov.au/camps/locations/woodman-point/accommodation/jervoise-dormitor>
✓
- Not great from last year but a cheap option

Meeting discussion:

- Spinnica not available (3 days in early Dec where avail)
- Port and Starboard (Ern Halliday)- decent avail: 50 beds- didn't seem to have larger common room availability
 - **Criteria in camp site: PRICE, at least 3 door rooms, common area, kitchen, outdoor area, self catering, dist from perth (w/in hour)**
- Camp Mornington: Will contact for price
- We may have to raise our prices due to inflation
- Camp Leschenault: is dodgy and expensive
- Manjedal- scouts camp (the Lair)- good facilities (min 15 ppl): charges per person \$15/night
 - Seems kinda fucky given the very weird setup. 3 different locations that aren't clear what's going on.
- Ppl historically committed to going to unigames camp- if tickets above 110 they wouldn't go
- We need a larger draw for camp: large event that people are interested in- we need more appealing activities and better advertising
- If we do a camp: we need to seriously redesign- more budget for more return

2.9 Stephen's book discussions w/chocolate

- Katherine: make a post about details
- Queer discussions: reach out to pride dept

2.10. Sponsor Crawl/Bookshop crawl [KS, AN]

- Katherine and Neville working on planning this event
- Met with all sponsors on saturday with K and tentatively planning to do it april 27 (sat)

- all sponsors seem on board with this time frame and with doing the book crawl
- also got 2 large donations from sponsors for quiz night + hopefully more to come
- How much are sem grants (about \$1000 reducing and continuing to reduce)- 600 is fine
- Katherine wants to spend more money on books to improve collection
- In opposition: conservative budget

3. Screenings

3.1. Upcoming Big Media [WC, FH]

- Monday: American gods w/Simon
- GoT- screening Will next Monday double with american gods

3.2. Screenings for week 8 [FH, WC, KS]

- Annique: Unigames has proposed a crossover with a Call of Cthulhu campaign, (next) Wednesday- colab with us (HP lovecraft Inspired screening/reading (ie not racist))
- Our colab: next to Wednesday
- Wild Witch Fridays!!
- Harry would like to do screenings: can Finley contact him abt that

4. Library [AN]

4.1. Proposed book removals

- Neville: made post to remove board game The Resistance
- **Motion to remove the resistance from unisfa library:**
- **Unanimous passed**

4.2. Steam games

Still unsure will discuss later

Neville:

- Think we should have video games, but think they should be both relevant to the club and able to be played in group sessions
- Want to purchase life is strange 2 + possibly look into skyrim + layers of fear
- TBD: what elements make a game 'playable in group sessions'?
- in-game choices, horror elements (scares in groups are fun), games, memey games (skyrim tbh.)

5. Tenancy

5.1. CCC training and contracts [WC, EF]

- Ongoing

5.1.1. Closed section- postponed until next week

5.2. TV [NW, WC?, all]

- \$50 cabinet advertised on gumtree: it's a good cabinet, Has draws, Sturdy, Aesthetic, Glass lockable doors
- **Motion to approve cabinet (buy for \$50): Unanimous passed**
- Constructing bookcase above tv:
 - heavy weight above tv, hard to construct
 - Secure tv more
 - Tv on wheels: possible bad idea (we have strap and lockable wheels)
 - Annique: good at building things and could build a bookshelf- in relation to buying cabinet
 - Long term project: losing significant space
 - Short term solution for tv: buy a cabinet

- Qs: how to make space and support new TV? We have purchased the toddler-proof tv strap to help so can't be pulled forwards
- We need to get a surge protector (a type of plug board that will protect the TV from damage if there are significant fluctuations in power from the wall, eg the way the freezer broke)
- Need a cabinet for it to sit on! Longer term, I'd like to also make a drawer/door on it lockable as well
- Could buy a new one or potentially reuse current one of the stand the old TV is attached to bc that can be screwed into the cabinet

5.3. Floors [AC]

- Qs: How much might re-finishing the flooring cost? What might the logistics be?
- **TBD**

5.4. Whiteboard wrap for fridge [EF]- buy now move to new fridge later? cost?

- Unigames is doing an order and we could join that to help with shipping
- Brett says the order hasn't been confirmed entirely on Unigames' end but should be by Friday, and he's done a fair bit of research
- I think we need to wait until after we have our new fridge for the actual purchase
- **TBD until new fridge**

5.5. Rug [KS]

- Rug is not doing so great. It's not flat, and also it's very dirty.
- Qs: Do we want to look into hiring a machine, or a professional cleaning?
- Professional cleaning min. \$150; guaranteed good job done (rug cleaned and flattened)
- Hire rug cleaner, ~\$50, no guarantee of good job done
- New rug could fall between 50 and 150? Unless the current one was new when obtained in which case it's definitely better

5.6. Microwave [EF]

- Qs: solutions re OSH concerns?? Big shill for put on staircase
- **TBD**

5.7. Couches [NW, AC, KS, FH, GH, WC, all]

- Discussed in discord/in google docs prior to the committee meeting
- Temp move couch into loft
- Paper model for bookshelf: Papasergio

Pre-discussion summary:

- Red couch: smallest of all couches, aesthetic is ok (sets tone of room), not particularly comfortable but could be improved with cushions donated by Neville, fewer hygiene issues but has a bad rep
- Green couch: large and relatively comfy, not very nice looking, hygiene? Perhaps need couch covers.
- Blue couches: ergonomic, wide/spacious, hygiene?
- Beige modular couches: fit room very well and allow good seating, however dubious comfort - quite old and sinks in most places, unknown history and hygiene are modular so allows book access

5.8. Donated cushions

- Will be great, thank you Neville!
- Some are currently very light coloured and at risk of being obviously stained
- Fabric dye is a simple solution
- Would strongly suggest not a bright colour as those will show stains more than darker colours, which is the whole point of me dying them
- Red would match walls, green would compliment walls (complimentary colours n stuff), purple will just look cool n magic. Blue clashes im sorry.
- Also kept receipt can easily return the OG purple dye + sort that out
- Proposed: deep red, green, purple

- **Motion to buy deep red dye for new cushions- \$15 for red dye**
- Unanimous for buying red dye- passes

6. Finance [NW]

6.1. Money in- nothing

6.2. Money out

- \$995 for TV [reimbursement received]
- \$44 for toddler proof strap [reimbursement received]
- Food run <TBD>
- uniprint <TBD>
- 80 taken out for cabinet (a different tv cabinet however the person didn't get back to Nadia, will use \$50 of this for new cabinet)
- **Motion to approve bin poster/fridge poster**
- Unanimous passes

6.3. Current balance (TBD)

6.4. First Aid Kit

- There is no Cameron hall first aid kit
- Things that are out of date make up first aid kit- not sterile, turned brown
- Nadia wants v good first aid kit: we have Jade;s discount
- **Motion to approve \$70 first aid kit**
- **Unanimous passes**

7. Communication [tbd]

7.1. Discord Trial [EF, anyone]

- Neville: Would like trial to continue for at least another week or 2. We're still going back and forth between fb and discord and there's pros/cons to each so I want more time to test everything out before opening it up to others
- Really like having individual channels for topics tho
- Can we please make a motions channel or at least stick to committee votes
- Also for some discussions summaries on the discord would be good- tbh I think it is better than FB for discussion but official motions are a bit tricky

7.2. Fresher group trial [AP]

7.3. Fresher mailing list [AP, WC]

7.4. Mailing list [KS, GH]

- In progress with UCC in updating emails.
- We also need to sort guild librarian email
- unisfadeepthought was added to the mailing list
- Qs: How do we want to use the mailing list best? TBD

7.5. Facebook group post approvals [KS, AC]

- Having approvals stops things going up before they're a problem. There have been instances where a post has needed to be speed removed urgently because it was an actively offensive post
- We need to decide on a process of managing approving/rejecting posts as a committee

7.6. Facebook page usage [KS]

- Leah has brought up with me that we should use the page! Just to post random stuff ("bullshit" like does this cat look more like Jeff Goldblum or Jodie Whittaker?) to make it active.
- How DO we want to use the page? TBD
- Similarly our other social media accounts could be used, eg live tweeting screenings (especially notable ones like GoT)
- TBD

7.7. illuminati.org.au [KS]

- Domain purchased for ucc but not in good faith
- Do we want it:
 - Motion to take up illuminati: 1 in favour, 6 not in favor: motion fails

7.8 CCC group

- TBD

8. Regulations

8.1. Clubroom rules [all]

- Change 4a to: money for purchases must be must be handed to a member of committee or CCC
- Change 4c to: Fridge book balances cannot be negative

9. General Business

9.1. CCC Poster [GH]

9.2. Refresher Event [WC, AP]

- Qs: Do we want to have another fresher orientated event?
- Last year one was done, and it brought a large amount of attendance.
- Sundowner could serve as refresher
- First semester would be most desirable. Sundowner is decent for some of our members but the real shy ones probably wouldn't go to it.

9.3. Library stamp with new logo [KS] [tbd]

- We need an updated stamp for the library (new logo and all): TBD

9.4. New signage with new name and logo [KS]

- TBD
- Poster for pinboard next to brown cupboard; standing sign for O-Day, Club Carnival, etc.;
- poster for the ucc/unisfa corridor door; Poster for our door
- Concept generation discussion TBD

9.5. Clubroom door curation [KS] tbd

- Make our wooden double door entrance beautiful, art in the indented rectangles
- Big poster with our name on a door, a 'next big event' poster space
- TBD

Motions passed via Discord

- April 4th, 4:21pm: Motion to purchase good TV on sale for \$950
 - 6 in favor, 2 against, motion passes.
- April 5th, 3:51pm: Motion to add \$50 to Uniprint account
 - 7 in favor, motion passes
- April 6th, 4:10pm: Retroactive purchase of TV safety strap for \$44.50
 - 8 in favor, motion passes
- April 7th, 3:29pm: Motion to acquire TV cabinet for \$80 from Mullaloo (Gumtree)
 - 7 in favor, motion passes

10. Meeting Closed

Meeting closed 7:19