

UniSFA Committee meeting 16/4/19

Present: Katherine, Will, Georgia, Nadia, Neville, Sergio, Annique, Finley

Apologies: Elly

Meeting open: 5:01pm

1. Reports

- a. Katherine
 - i. Paid Swancon for tables, spoken with quiz night subcommittee amendments- Taylor/Tom/Katherine focus group for amendments, reserved seats for Endgame (someone else needs to do EMP)
- b. William
 - i. Started emp for sundowner (ongoing)
 - ii. Committee training ongoing
 - iii. Looked into camp locations/other camp
- c. Georgia
 - i. Sent out AGM minutes/agenda/last week's minutes
 - ii. Emailed UCC regarding Fresher mailing list to set it up
 - iii. Went to GoT screening
- d. Nadia
 - i. Sponsor crawl budget (ongoing), easter picnic budget (to do), make procedure for seats and purchases
 - ii. Talked to SOC/guild for grants and insurance
 - iii. Wants to Fight gumtree guy that cucked us
 - iv. We are selling quiz night tickets!
- e. Neville
 - i. Lots of planning for swancon (see swancon planning doc on google drive for info)
 - ii. dyed cushions (yay!)
 - iii. got heaps more donated books for swancon
 - iv. borrowed functioning lockbox for swancon
 - v. will email sponsors for sponsor crawl soon (ongoing)
 - vi. still talking sponsor crawl budget (ongoing)
- f. Sergio
 - i. Email list, waiting for resp, email ready 2 go to send to Freshers
 - ii. Contact unigames re: fresher tables
 - iii. Using facebook fresher page to advertise to Freshers
- g. Annique
 - i. Ran bookclub! Only 5 ppl there :(
 - ii. Went to GoT
 - iii. Helped will with EMP for easter picnic
 - iv. Cthulhu organised for Wed
- h. Elly
 - i. Absent, wishing you all the best <3
- i. Finley
 - i. Quiz night- table round and mini-games brainstorm
 - ii. Wrote questions

2. Events

- a. SwanCon [KS], [AN]
 - i. Timetable out, we have a lot of books to sell- Neville organising Swancon doc, table organiser going well: we will have a table and chairs
 - 1. We need tablecloths, duct tape, pens
 - ii. Moneybox arranged
 - iii. Book pricing? \$2 and \$5 based on quality year
 - 1. \$3 for removed books, low quality paperbacks etc
 - 2. \$5 for books in higher quality/hardcover/removals in HQ
 - 3. \$7 for Special books™
 - 4. Advanced copies-case by case basis
 - 5. Swancon Hours for Stall TBD (emailed to confirm)
 - 6. To maximise profit we sell extra posters (committee agrees)
 - 7. Neville: take note of books in library that have attendees going to Swancon so we can get books signed!
 - 8. Coloured stickers to indicate price
 - 9. **Motion to approve a budget of \$5 for Swancon stickers- unanimous approved**
- b. UniSFA goes to see Annalee Newitz (is sick) and Charlie Jane Anders w Stefen [KS]
 - i. Katherine: make a post about to advertise to members
- c. Bookshop Crawl [AN] (in 10 days)
 - i. Need to make EMP
 - ii. Budget: sem grant money (\$700-1000)
 - 1. Estimating \$200-300 profit from Swancon
 - 2. Nadia proposed \$600 for Book crawl budget
 - 3. Katherine proposes \$800, Katherine feels prev this has been a conservative budget
 - 4. Neville: extremely conservative ~\$300
 - 5. Library composition: video games/other mixed media or books?
 - a. Splat buys- phasing in of video games for library, we would like to start small, we need to discuss what ones are club relevant [TBD]
 - b. Budget for Splat-buys affects Sponsor crawl budget
 - c. Neville: \$50-60 for current desired video games
 - 6. Motion to approve budget of \$600 +\$200 provisional
- d. Avengers Endgame [KS]
 - i. Reserved 20 seats
 - ii. To put event up asap Facebook
 - iii. EMP to be made soon
- e. Book Club and Pac Fringe [KS], [AC]
 - i. PAC didn't follow up- in relation to book club and arts event- we haven't been paying PAC fees for 5yrs apparently but they don't care
- f. Quiz Night [GH], [FH]
 - i. Questions written
 - ii. Who will be handling money @end?
 - iii. Quiz night prize handler
- g. Easter Picnic [WC], [AN], [AC]

- i. Sat May 25th
 - ii. 4-8pm- the Matilda Bay Gazebo will be "Lit"
 - iii. Will to fill out form to Gazebo
 - iv. Buy Easter eggs next Tuesday (CCC to do)
 - v. Gold coin donation entry (TBD Nadia)
 - vi. Budget- by next Monday
- h. Harry Potter Larp [WC]
 - i. There is no news
- i. Camp [WC]
 - i. We should book Ern halliday for next committee in the middle of this year- Sat 1st June
 - ii. We didn't read Camp locations (sorry Will)
 - iii. We want to get approval before sem 2 starts: in Winter holidays- EMP submit over winter break
 - iv. Location: many places already booked- decide in next two weeks
 - 1. Gilwell: payment for min of 30ppl
 - v. **Everyone: look over campsites and brainstorm major events**
 - 1. Ideas: one shots eg. Paranoia, Cthulhu, other narrative driven sci-fi fantasy one-shot, Fate/powered by the Apocalypse
 - 2. Collaborative fanfiction event
 - 3. Discord camp idea brainstorm channel- Do it!
- 3. Screenings [FH]
 - a. Next week is study break
 - b. Monday GoT happening- earlier in the day? Carpooling thread on event- Get Freshers to GoT event- make post during the day for Fresher page
 - c. TBD: Pause American gods for next week, Stefen's event is on
 - d. Thurs: don't start Jo's Hilda Screening, Finley would like to do one-off shitpost 'Gnomes'
 - e. Friday: Avengers Endgame (no wild witch Fridays)
 - i. Jasmine has made form for people/their availabilities for screening
- 4. Closed Section
 - a. There was a complaint and outcome: review of complaints process and regulations
 - b. Summary: review of requested appeal re: the Resistance (see attached current framework for appeals)
- 5. Tenancy
 - a. TV and cabinet [NW]
 - i. TV On its way
 - ii. Cucked via cabinet
 - b. Neville room arrangement- let them know re:room arrangement
 - i. Opinion Poll in UniSFA group re: which couch do people want to keep
- 6. Finance [NW]
 - a. Money out: Fridge, cushions, food run, Tv cabinet money removed/pending
 - i. Swancon stall money sent to Katherine
 - ii. Will reimbursed in \$26.6 of fridge credit
 - b. Money in: \$0
 - c. Balance and total difference since start of year: just under -\$2000: mostly under food run/TV/other etc

- d. Budget: Make-up regulations for food runs, money that we got for budget moved to Sem grants (less money went to oday grants to make up sem grants)
- 7. Library [AN]
 - a. Removals: Brentford Trilogy to be officially removed due to no appeals- NO FURTHER APPEALS: needs to be made available to members for free for 4 weeks
 - i. Discuss any appeals to The Resistance
 - b. Appeal: 1 for the Resistance that was emailed (appeal: game was donated on behalf of Unigames)
- 8. Bookshop crawl buy list
 - a. Document exists
- 9. Removed books from before AGM
 - a. Can be removed from shelves
 - b. Advanced copies are currently on shelves (can be moved)
 - c. No removals planned this week
- 10. Communication
 - a. Discord trial [EF]
 - i. Will continue
 - ii. Useful but doesn't always work
 - b. Freshers [AP]
 - i. Colabs from unigames for freshers
 - ii. More of our own independent events that target freshers
 - iii. Following up on people who don't come to clubroom- email- Papasergio follow up via personal email (add link in email to join FB groups)
 - iv. Fresher tables: 8ppl per table
 - c. Fresher engagement [AP], [would appreciate input from EF and also GH too]
 - d. UniSFA Twitter revival?
 - i. Interaction with content creators and sponsors
 - ii. Live-posting from screenings
- 11. General Business
 - a. Whiteboard wrap
 - i. Elly can do Galaxy wrap with whiteboard on it, we don't need unigames wrap
 - b. Please keep the room in good condition all
 - c. Planning of new stamp for library, new signage, etc, new stand-up sign (with colour): Neville (look into library stamp also speak to uniprint)

12. Meeting closed: 8:47pm

Action items

- Katherine: Make a post about to advertise to members @Stefen's event, help Neville with emp for book crawl
- Will and Nadia: approve circular budget for easter eggs by next monday
- Will: Sundowner EMP continue, CCC training organisation
- Nadia: easter picnic budget
- Papasergio: send out Fresher email (person email for people who haven't been to club-room etc) and generalised fresher email (already prepared), Gauge interest for people who want to be on fresher tables, see who has space on tables, make post during the day for Fresher page @GoT screening for next week

- Georgia: Compile constitutional amend from AGM minutes and submission, include action items in the minutes, Get Large TV, amend and print/laminate CCC poster, fresher mailing list setup continue
- Neville: emp for book crawl, email books that need, Look into library stamp also speak to uniprint re: stamps and new posters
- Someone: Do EMP for Endgame