

Meeting

Agenda for Committee Meeting

Saturday 29th of June at 3pm

Open 3:21

Everyone: please be on time (be here 15min early)

1. Reports

- a. Katherine
 - i. Did closed section, cleanup website (removal of live journals), contact tenancy @elevator, contact env abt compost/redcycle, summer larp meeting email sent, @ccc how to make vaccuming happen, couch shopping
- b. Will
 - i. Unigames camp, done 80-90% our camp emp
- c. Georgia
 - i. Ran scitech after dark, mailchimp in progress
- d. Nadia
 - i. Purchased 2 couches to organise delivery, researching things, tenancy @curtains, fridge open poll
- e. Neville
 - i. Went to Supanova, meeting with katherine @library, bought books from supanova
- f. Annique, absent
- g. Elly, absent
- h. Merlin, working on screenings- good omens, went to unigames camp

2. Events

- a. Quiz Night
 - i. A meeting is attempting to be organised
 - ii. We will set a date
- b. Sundowner
 - i. \$17 profit, handover in progress @will, @nadia update budget spreadsheet
- c. Scitech after dark
 - i. Was a good event, low attendance
- d. UniSFA goes to escape rooms
 - i. Annique
 - ii. Merlin to look into
- e. Christmas in July
 - i. Merlin- emp submit to end of next week (27th/28th of July)
 - ii. Ice skating morn, back to room with movies, pizza evening, xmas crackers woo
- f. Camp
 - i. Things to happen: food (meal plan)
 - ii. Who will be head chef (annique @emp), talk to Ryan (good at food)

- iii. Sort out rsa and first aid roster
 - iv. People still need to upload certificates, do by next meeting @latest
 - v. We take 2min to upload rsa and first aid
 - vi. @will chase up group first aid training/rsa/
 - vii. Alcohol: write up email/get unigames email they sent @alcohol
- g. OGM
 - i. No set date, tbd
- h. Open day, 4 August
 - i. Reach out to high school libraries,
- i. O-Week sem 2
 - i. Guild micro-festival
 - 1. We are too late F
- j. Club carnival
 - i. Date tbd
- k. @will look into the three above

3. Screenings

- a. Holiday Marathons
 - i. People not enthused abt screening bc nobody's here
 - ii. Let things brew for the semester TM
 - iii. Pirates of the Carribean- 3 weeks from now
 - iv. Games w/Colin
 - v. Good Omens happening next week

4. Tenancy

- a. Busy Bee
 - i. Wednesday 10 July- Bee on 6th July
- b. Moving vacuum
 - i. CCC spoken to- something be helpful @easier to access (move things into brown cupboard)
 - ii. Vacuum cleaner into brown cupboard?
 - iii. During busy-bee we will look into rearranging
- c. Blinds
 - i. The blinds we have are gross
 - ii. Curtains are better, blinds Broke
 - iii. Curtain rod we want installed
 - iv. Tenancy not replied to email, if they haven't replied
 - v. Alternatives: shutter blind
- d. Couches
 - i. We have bought a 2 seater and 3 seater
 - ii. Need to be picked up from wanneroo
 - iii. Gumtree delivery ppl will do it for \$30 @nadia double check
 - iv. Also pick up fridge on the run
 - v. Disposal of old fridge to organise etc

5. Communication

- a. Social media officer
 - i. We only have 1 ocm here
 - ii. We would like to allocate this role to an OCM, discuss at ogm
- b. Mailing lists
 - i. In progress: using Mailchimp and importing contacts from unisfa mailing lists
- c. Old website(s)
 - i. Emailed Felix asking to take stuff down from UniSFA wiki
 - ii. Will isn't able to remove things, contact Skippy to remove things @gossip pages, we need to remove Livejournal pages- Katherine in contact w/owner to remove these

6. Treasury

- a. Current balance: \$7567.42
- b. Purchases: \$37.25 to Will, \$70 for first aid in progress, via circular motion passed for couches
 - i. \$800 motioned, \$260 spent, \$500 withdrawn from bank for couches
 - ii. Motion passed: \$150 at supanova money
 - iii. Motion passed \$60 passed for curtin illustration bundle
 - 1. All spent (\$210 at supanova) Sem 1 budget leftover- \$44.54
- c. Money flow
 - i. No money in, F, we are waiting on quiz night
- d. Grant progress
 - i. None yet, unknown

7. Library

- a. Winter projects
 - i. Had a meeting with Katherine discussing library things
 - 1. Compactus
 - 2. Labelling
 - 3. Gold star stickers on popular books
 - 4. TW labels (from us or from members)
 - 5. At some point there will be a library day: TBD!
 - ii. Removal discussion
 - 1. TBD, doc in progress, what are our goals, precedents, make the removals process better- We need to collaborate
 - 2. "2019 committee reasons"
 - 3. Next week To discuss
 - 4. Action everyone to contribute to document
 - 5. @everyone contribute

8. General Business

- a. Fresher Rep
 - i. Put out form this week: Elly to reply (v welcome to be Frep!)

- ii. Out for a couple of weeks
- iii. Announcement on FB?
- b. Membership
 - i. Constitution has Ordinary and Associate
 - ii. Ordinary: have all of the rights (voting/committee/quorum)
 - iii. Associate can't do these things
 - iv. Associate don't get a say in the way the club is run
 - 1. Associate: never student/staff at UWA etc
 - v. At the OGM there are gonna be so many constitutional amendments suggested by Nadia (F)
 - vi. We want all members to be ordinary! So everyone can participate
 - vii. Nadia would like committee to call SGM to amend the constitution to make everyone ordinary members
 - viii. However may not be responsible to call an SGM right before the OGM
- c. And another thing
 - i. Annique and Katherine meeting:
 - 1. Annique has done project management
 - 2. UniSFA as a whole has some ongoing issues that aren't getting fixed
 - a. Eg High committee turnover
 - b. High committee burnout
 - c. Decreasing membership numbers
 - d. Low member engagement
 - e. Events/projects falling through
 - f. Unclear social media
 - g. Other problems,,,,,
 - h. Reduced signup
 - 3. Reinventing UniSFA from ground up, club purpose, who club for etc.
 - 4. Everything abt club can be changed by committee or in AGM except objectives, we are grounded in our objectives
 - a. To: To encourage and facilitate science fiction and fantasy in all its forms thin the University of Western Australia.
 - b. To remain affiliated to the Societies Council of the Guild
 - c. To encourage and promote cooperation between the club and other affiliated societies representative of the University's interests.
 - d. To encourage and promote cooperation between the club and other community-based organisations.
 - e. To encourage the advancement of the members of the club.
 - 5. We need data collection: interviews with old members, similar clubs, other nerd spaces, develop model @what we want this club to be---> need actionable plan to change club.

- ii. Immediate steps: Presidents meeting for club reform
 - iii. Members meeting w/pizza to collect data and discuss
 - d. Regular meeting times
 - i. Weekday evenings preferably
 - ii. **Tuesday 4pm- come 3:45**
 - 1. Next meeting 9th of July
 - iii. Good Omens moved to Monday
9. Closed section
- a. 5:17pm closed
 - b. 5:45pm open
10. Meeting closed 5:46pm

Action items:

- All: upload certificates, read and contribute to Neville's library removal doc
- Will: Update Sundowner Spreadsheet, Talk to Ryan Re camp food, write email re camp alcohol and get email from unigames, look into open day/o week/club carnival. Handover doc for sundowner, Camp emp continue
- Georgia: mailchimp, send out minutes
- Katherine: contact skippy to remove things from gossip pages
- Nadia: update budget spreadsheet for sundowner
- Annique look into escape room
- Merlin; submit emp for Xmas in July end of this week, post in UniSFA group "this week in UniSFA"